**Pre-proposal application form**

One joint pre-proposal document (in English) shall be prepared by the partners of a joint transnational project and must be submitted by the coordinator via the [JPI HDHL electronic submission](https://healthydietforhealthylife.eu/index.php/joint-actions-submission-page). Only transnational projects will be funded (the criteria for the composition of a consortium are described in the [Call text](https://healthydietforhealthylife.eu/images/documents/Metadis_call_text.pdf)).

1. **Checklist for the Coordinator:**

***In order to make sure that your proposal will be eligible for this call, please collect the information required to tick all the sections below before starting to complete this application form. Please consult the*** [***call text***](https://healthydietforhealthylife.eu/images/documents/Metadis_call_text.pdf) ***for further details.***

* **General condition:**

**[ ]** The project proposal addresses the **AIM/S** of the call

* **The composition of the consortium:**

**[ ]** The project proposal involves at least 3 eligible project partners from at least 3 different countries participating in the call. *Please note:* Each project partner (i.e research group participating in the consortium) must be represented by a single principle investigator.

**[ ]** The project proposal involves a maximum of 6 eligible research partners asking for funding.

 Please note: if one or two research partners are funded by the funding agency MEYS, the number of research partners can be increased to 7 or 8 respectively. In this case, please contact directly the JCS.

**[ ]**  The total number of partners in the consortium, including additional collaborators who are not applying for funding, must not exceed eight.

Please note: Collaborators are researcher(s) or international organizations that are not applying for funding from the participating funding organizations or that are from countries not participating in this call.Collaborators may participate in projects if they clearly demonstrate an added value to the consortium and are able to secure their own funding.

**[ ]** The coordinator and the majority of partners in the consortium are eligible for funding.

**[ ]** The project proposal does not include more than two partners from the same country participating in the call.

* **Eligibility of project partners:**

**[ ]** I have made sure that each project partner involved in the project proposal has checked its eligibility to receive funding by its funding agency (see [Annex of the call text](https://www.healthydietforhealthylife.eu/images/documents/HDHL-INTIMIC-Cofund-Call.pdf)).

**Please note:**

* Proposals that **do not meet the national eligibility criteria** **and requirements will be declined without further review**.
* All fields must be completed using **Arial 11, single-spaced, margins of 1.27 cm**. Incomplete proposals, proposals using a different format or exceeding length limitations of any sections will be rejected without further review.
* Once completed the pre-proposal must be converted in a **single PDF document** before being uploaded to the submission website.
* Submission via the [electronic submission system](https://healthydietforhealthylife.eu/index.php/joint-actions-submission-page) is mandatory. No other means of submission will be accepted.

In case of inconsistency between the information registered in the electronic submission system and the information included in the PDF of this application form, the **information registered in the electronic submission tool shall prevail.**

1. **Pre-proposal structure (please find** [**here**](https://www.healthydietforhealthylife.eu/index.php/era-net/hdhl-intimic/calls/additional-calls) **the respective word-file)**

**1.a Project Title:**

**1.b Project acronym** (max. 10 characters)**:**

**2. Consortium Coordinator:**

|  |  |
| --- | --- |
| **Family Name, first Name** |  |
| **Name of Institution** |  |
| **Department** |  |
| **Position** |  |
| **Postal Address** |  |
| **Email Address** |  |
| **Country** |  |
| **Type of Entity** | Academia, Clinical or Public Health, SME or Industry  |

**3. Project Partners (max. 6 *including* Coordinator)**

Please note: if one or two research partners are funded by the funding agency MEYS, the number of research partners can be increased to 7 or 8 respectively. In this case, please contact directly the JCS.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **City, Country** | **Name of the Principal Investigator** | **Institution, Department, full affiliations** | **Type of entity: Academia, Clinical or Public Health, SME and Industry** |
| 1 |   |   |   |  |
| 2 |   |   |   |  |
| 3 |   |   |   |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

**4. Project Collaborators (not applying for funding) - *Consortium size must not exceed 8 in total***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **City, Country** | **Name of the Principal Investigator** | **Institution, Department, full affiliations** | **Type of entity: Academia, Clinical or Public Health, SME and Industry** |
| 1 |   |   |   |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4. Duration of the project** (months):

**5. Total funding applied for** (€)**:**

**7. Keywords**

Please identify five keywords that represent the scientific content of the pre-proposal.

**8. Project Summary** (max. 1499 characters including spaces)

**9. Project description** (once converted into PDF document: max. 6 pages DIN-A4, Arial 11, single-spaced, margins of 1.27 cm).

Including:

* background, present state of the art and preliminary results obtained by the consortium members;
* objectives, rationale, work plan, and methodology (novelty, originality and feasibility should be highlighted);
* potential of the expected results for future public health, other socio economic health relevant applications and/or for industry;
* Added value of the transnational collaboration and multidisciplinary expertise in the consortium;
* statement on how the FAIR data principles[[1]](#footnote-2) will be applied in the management of the data gathered in the proposed project;

**10. Measures for the support of Early Career Scientists (one page max):** profile of the early career scientist, description of the planned training activities (exchange, summer school…), expected impact of the training for the ECS and the project.

**11. In addition**, two more pages can be added to the pre-proposal (*optional*):

* a list of references (max. 1 page, for references a font size of 6pt is acceptable.)
* a page of diagrams, figures, etc. to support the work plan description, timeline and interconnections of work packages (Gantt chart, PERT or similar) (max. 1 page)

**12. Brief CV for each principal investigator** (once converted into PDF document: max. 1 page DIN-A4, Arial 11, single-spaced, margins of 1.27 cm per principal investigator). Please follow this format:

|  |  |
| --- | --- |
| **Personal information** | *First name, last name, academic title**Institution and department (complete name)* |
| **Current position** |  |
| **Position in the consortium** | Please indicate the subproject you will be working in. |
| **Work experience relevant for the consortium** |  |
| **Professional background** |  |
| **Publications** | *Please list your five most relevant publications of the last ten years* |
| **Additional information** | *Honors, awards, memberships or references; up to 5 relevant third-party funded projects conducted in the area in the past 5 years* |

**14. Date and signature of the coordinator**

1. [FAIR PRINCIPLE Document](http://healthydietforhealthylife.eu/images/documents/HDHL-INTIMIC-Fair-Principles.pdf) [↑](#footnote-ref-2)